

**School Emergency Drills**  
Documentation Form  
**Clinton County Schools**  
**2016/2017**

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (3 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St Mary School

Date of Drill: 1/4/17 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: \_\_\_\_\_

Total Participants: 120 students / 04 adults

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 2016-2017

Name of person conducting drill: Darren Thelen

Title of person conducting drill: Principal

Signature of person conducting drill: Mr. Darren Thelen

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_