

School Emergency Drills
Documentation Form
Clinton County Schools
2016/2017

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (3 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St Mary School

Date of Drill: 10-4-16 Time drill was held: 2:30 (pm/am)

Exact time required to evacuate/shelter/secure: 85 seconds

Total Participants: 263 students / 16 adults

Remarks: _____

This report is for emergency drill # 3 for school year 2016/2017

Name of person conducting drill: Sue Heber

Title of person conducting drill: Secretary

Signature of person conducting drill: Sue Heber

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Mary School

Date of Drill: 9-1-16 Time drill was held: 9 (pm/am)

Exact time required to evacuate/shelter/secure: 65 seconds

Total Participants: 262 students / 18 adults

Remarks: _____

This report is for emergency drill # 2 for school year 2016/17

Name of person conducting drill: Darren Helen

Title of person conducting drill: Principal

Signature of person conducting drill: Mr. Darren Helen

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

Original: School

E-mail to Deb Hengesbach for publication on website